

University at Albany, State University of New York

OFFICE OF STUDY ABROAD AND EXCHANGES, SL G40

PRELIMINARY APPROVAL OF COURSES TO BE TAKEN IN A SUNY ACADEMIC PROGRAM OVERSEAS
THIS FORM IS FOR ALBANY STUDENTS ONLY.

Country _____ Administering SUNY Campus _____

Host University _____

Duration of Program: **Fall** 20__ **Spring** 20__ **Academic Year** 20__ - 20__ **Summer** 20__ **Other** (give dates) _____

Name _____ Student's ID No. _____
LAST FIRST

Major _____ Minor _____ Present Class Level _____

By presenting this form, this student has informed you as his/her major department advisor that he/she will register for a SUNY overseas program with a G-INS course number. It is Albany's policy that all courses taken overseas which do not duplicate courses already completed will earn credit toward the student's degree. It is the student's responsibility to submit full course descriptions for each course along with an Overseas Credit Equivalents Form (OCEF) once the student has actually registered overseas. The OCEF, when fully completed, will determine the assignment of credits. Courses need not have an exact match at Albany to earn credit.

ADVISOR: You may approve specific courses for inclusion in the student's major or minor at this time. (Students must complete a separate form obtained in LC 30 for Gen. Ed. approvals.) If you have received adequate course descriptions to make such a determination, please list the overseas courses and their Albany equivalents here. Courses may be assigned a generic equivalent such as HIS 030 for a 300 level History class. **If courses are listed in this section, it is agreed that if the student completes them, they will be ACCEPTED FOR CREDIT WITHIN THE MAJOR OR MINOR AS FOLLOWS:**

Overseas course	Albany equivalent	Overseas course	Albany equivalent

In addition to these specific courses, I recommend that this student take coursework in the following areas if possible:

ADVISOR'S NAME (PLEASE PRINT) _____ DEPARTMENT _____ CAMPUS ADDRESS _____

ADVISOR'S SIGNATURE _____ DATE _____

Students: Submit the original of this document to the Office of Study Abroad and Exchanges, SL G40. Make a copy for yourself.
Advisers: Please keep a copy of this form in the student's advisement file.