

**Application for Undergraduate Admission to a
University at Albany Sponsored Study Abroad Program
as a
NON-MATRICULATED STUDENT**

If you attend a non-SUNY school or a SUNY Community College, please complete all parts of this form and send it to the Office of International Education , University at Albany, LI 66, Albany, NY 12222 as soon as possible. **We will arrange for your admission and registration for each semester that you are overseas on an Albany program.**

If you attend any four-year SUNY campus, do not complete this form. However, if you will have graduated before the start of your study abroad program, please contact the Office of International Education at Albany so we can send you the proper paperwork.

If you do not currently attend any college, please contact the Office of International Education at Albany so we can send you the proper paperwork.

TERMS you will study abroad: ☐ Fall 20____ ☐ Spring 20____ ☐ Summer 20____
☐ Academic Year 20____ - 20____ ☐ Wintersession 20____ - 20____

OVERSEAS PROGRAM for which you seek admission:

_____	_____
Country	Host University

TOTAL CREDITS PLANNED (usually 15 per semester, 6 in the summer): _____
(You must register for a minimum of 12 credits each semester during the fall and spring terms. You will receive credits for all courses you complete successfully. If you are preregistered for fewer than 12 credits, you will be charged additional tuition for any additional credits you complete in the summer. There is no additional charge for credits above 12 per semester for non-matriculated undergraduate students.)

Print your **NAME**: _____
Last First

PERMANENT ADDRESS:

Number and Street _____

Apartment, etc. _____

City _____ State _____ Zip Code _____

Did you ever take any classes at Albany in the past? _____

If yes and you know your ID number, please supply it: _____

* * * **OVER** * * *

Students are charged in-state or out-of-state tuition rates based on their residency status. The Student Accounts Office follows SUNY Board of Trustees policies in determining residency for tuition rate purposes. Generally, students are not considered in-state until they have completed 12 months of residency in New York. Please note, however, that the domicile (permanent home) of an unemancipated student is considered to be that of the parent or other legal guardian regardless of the length of the student's residency in New York. Based on this definition, answer the questions below:

- (1) Are you a **RESIDENT** of New York State? ☐ YES ☐ NO
- (2) If yes, for how long? _____ years _____ months.
- (3) What COUNTY of New York State do you/your parent legally reside in? _____

YOUR SIGNATURE: _____ **DATE:** _____

**To be signed by the Dean or Registrar or appropriate official
at the college you are now attending:**

- (1) This student is an undergraduate in good standing.
- (2) If completed satisfactorily, the coursework undertaken in the University at Albany's overseas program will be accepted for transfer to the student's undergraduate program here in accordance with our regulations.

SIGNATURE: _____ DATE: _____

TITLE: _____

COLLEGE: _____

***REQUEST TO HAVE OFFICIAL TRANSCRIPT SENT
TO MY HOME CAMPUS***

I request that one official University at Albany Transcript and Transcript Supplement showing the coursework I have taken overseas be sent to the following office at my home campus each semester as soon as my grades have been processed:

Office & Address: _____

Your signature is mandatory!! _____ **date** _____