



# CENTER FOR INTERNATIONAL EDUCATION AND GLOBAL STRATEGY

UNIVERSITY AT ALBANY State University of New York

## Course Equivalency Approval Form

**THIS FORM IS FOR UALBANY STUDENTS ONLY**

Name \_\_\_\_\_ UAlbany ID \_\_\_\_\_  
LAST FIRST

Major(s) \_\_\_\_\_ Minor(s) \_\_\_\_\_ Current Class Level \_\_\_\_\_

Country \_\_\_\_\_ SUNY Campus Administering Program \_\_\_\_\_

Host University (overseas) \_\_\_\_\_

Duration of Program: **Fall** 20\_\_ **Spring** 20\_\_ **Academic Year** 20\_\_ - 20\_\_ **Summer** 20\_\_ **Other** (give dates) \_\_\_\_\_

**INFORMATION FOR THE ACADEMIC DEPARTMENT:** By presenting this form, this student has informed you that s/he will register for coursework through a UAlbany overseas partner program. Please only assign course equivalencies for courses within your department. You can evaluate courses and assign equivalencies prior to a student's departure, while abroad, or upon return. It is the student's responsibility to submit a full course description and/or syllabus for each course, should you need additional information in order to determine UAlbany course equivalencies.

**You may approve specific course equivalencies using the table below.** For overseas courses that do not have exact UAlbany equivalents, you may assign a generic equivalent (for example, AHIS 030 for a 300-level History class, or AHIS 010 for a lower-level class). If courses are listed in this section, it is agreed that they will be accepted for credit as listed below. If a student earns less than a C in an approved course with a specific equivalency, a generic equivalent (e.g. ASPN 000) will be automatically assigned **unless** you specifically choose to override it and authorize CIEGS to allow the specific equivalent to apply.

SPECIFIC Overseas course number / title	UAlbany equivalent number / title	Departmental Approval <i>Print and Signature</i>	Department & Title	Date

**Students:** Make a copy of this form for your records and submit the original to the CIEGS Education Abroad Office, located in SL G40. Note: as with any change in your schedule, please be advised that enrollment changes may affect your eligibility for financial aid for the current term and/or future terms. Please consult the Financial Aid Office regarding academic eligibility for financial aid, including satisfactory academic progress standards.

**Faculty/Advisor:** Please keep a copy of this form for your records.